

## Time to Write

1. (The "Time to Write" topic will be printed here.)

### GENERAL DIRECTIONS

- Read the topic carefully before you begin to write.
- Use separate, lined scratch paper for your pre-writing (such as graphic organizer, list, or outline) and rough draft. **Only your final draft will be scored.**
- Do not write a poem or song. If you do, it will not be scored.
- Use a dictionary or thesaurus as needed.
- Use the Writing Checklist below to make sure you include the elements of good writing. (A scoring rubric is provided.)
- **Write your final draft on the lined pages marked "Final Draft" at the top.**
- Read over your final draft and make any changes.

### WRITING CHECKLIST

#### Does your writing

- present a clear central idea about the topic?
- develop the central idea with specific details?
- sustain focus on the central idea?
- have a clear introduction, body, and conclusion?
- provide a smooth progression of ideas?
- use precise and vivid vocabulary appropriate for the topic?
- use effective phrasing and a variety of sentence structures?
- show awareness of the audience and use an appropriate tone?
- show strong command of grammar, capitalization, punctuation, and spelling?

**Remember to write your final draft  
on the lined "Final Draft" pages.**

**Do NOT write beyond the lines or in the margins.**