



Chesterfield County School District

PowerSchool Parent Acceptable Use Policy

PowerSchool will provide you access to your child's grades, attendance, and homework. Please read these guidelines carefully and fill out the "PowerSchool Parent Portal Custody/Identification Form".

Please read the following Acceptable Use Guidelines for PowerSchool:

1. Username and passwords are to be kept confidential.
 - a. It is the responsibility of the parent/guardian to protect the security of the login and password. Chesterfield County School District accepts no responsibility in the event the username and password is shared, given, stolen, or in any other way, becomes the possession of a person other than the parent/guardian.
 - b. If a username/password is stolen or lost, the parent/guardian can contact the school to have the password changed. The parent/guardian will need to complete the, "Username/Password Request" form posted on the District website or a form can be obtained at your child's school.
 - c. If you forget your username and/or password, you will be required to fill out a written request for the school. The parent/guardian will need to complete the, "Username/Password Request" form posted on the District website or a form can be obtained at your child's school.
2. Only **one** username and password will be issued per student. It is the responsibility of the parent to determine which parent(s) or guardian(s) will be able to access records.
3. The school district does not provide technical support for your home/work computer system. Some helpful documents are posted on the District website for parents to utilize.
4. We will monitor Parent Access to PowerSchool. The Parent Access Log lists date of login, time accessed, and duration of login (in minutes).
5. Parents/guardians should remember that email and other communications over the Internet are not guaranteed to be private and are subject to State and Federal Law.
6. You should follow the following procedures with questions concerning your child's grades or attendance.
 - a. Talk to your child to ask them about their grades or attendance.
 - b. Check the teacher's grading policy. The information on PowerSchool is subject to change. The information posted is not the official Progress Report, Report Card or Student Transcript.
 - c. Please email teachers with your questions concerning grades, but please do not send excessive emails. Remember your child's teacher has many other students that they teach.
 - d. The parent or guardian may request a meeting with the teacher but should request the meeting using your child's school procedures for setting up the meeting.
 - e. You will be able to check grades 24 hours a day, seven days a week. Teachers should post their grades within approximately 7 school days of the date the assignment is due. Some assignments, such as written reports, may take much longer to grade.

f. Attendance is taken once a day in the elementary schools and middle schools each period at the high schools. Attendance is updated as soon as the teacher enters it. If you have a question concerning attendance, please contact the Attendance Office at your child's school.

1. Please remember that Chesterfield County School District is providing this access as a privilege, and if it is abused, the account will be suspended and/or terminated.
2. Chesterfield County School District is not liable for any damages to my personal equipment when connected to the PowerSchool System.
3. My signature releases Chesterfield County School District and its officers, employees, and agents from any claims and damages from my use or inability to use the system.
4. As a parent/guardian I have read and signed this policy and understand that access is designed for the educational support of my child's education.

Disclaimer this system is provided only as convenience. The data is the property of Chesterfield County School District and is only available to parents/students currently in attendance. PowerSchool Parent Portal is not an official record and may not be correct at all times. For official student records contact your child's school.



Chesterfield County School District
PowerSchool Parent Acceptable Use Policy

Signature Page

The Chesterfield County School District provides parents/guardians access to student information through the Parent Portal. Access to the system is available through the Internet and accounts are created by using an access ID and access password furnished by the school. Users must protect their login information in order to maintain security and are required to adhere to the Parent Portal Acceptable Use Policy.

Parent/Guardian name (please print clearly)

Student(s) full name and grade level:

E-mail address:

_____ *I have read and agree to the PowerSchool Parent Acceptable Use Policy. I agree to abide by and support these rules. I understand that if I violate any terms of the Acceptable Use Policy I may lose my privilege to use the Parent Portal, and may be liable for civil and/r criminal consequences.*

Signature

Printed Name

Date