

**Supplemental Educational Services (Tutoring Programs)  
Petersburg Primary School  
2009-2010**

September 30, 2009

According to the No Child Left Behind Act of 2001, students receiving **free or reduced lunch** who attend Title I schools that have not made adequate yearly progress (AYP) for three consecutive years (referred to as schools in continuing school improvement, corrective action, planning to restructure, or restructuring) must be offered the opportunity to receive supplemental educational services (SES). Your child's school has been identified because Petersburg Primary has not met AYP for at least three consecutive years. SES is after school extra academic assistance (tutoring) that is designed to help children improve academic performance – at no cost to the parents. If you choose for your child to participate, you will be able to select a program that best fits your child's needs. This notice is being provided to help you understand how SES can help your child and what you must do to take advantage of it.

One of the most important features of SES is that the parents are the ones who will make choices for their children. You will be able to choose among different types of services, given by different providers. You can decide what is best for your child. Even though SES is being offered, parents are under no obligation to enroll their child in SES.

Please read the following information that has been provided by the SES providers that will be offering services in Chesterfield County School District. If interested, please complete the attached enrollment form and return as indicated below.

Due to limited spaces in the SES program, we may not be able to enroll every child whose parent applies. If you decide you want to enroll your child in the SES program, you must return the attached form to your child's school or send to the Title I office. We will accept applications until November 13. **However, priority will be given to applications received by October 22, 2009.** It is possible that we will have more applications by the priority deadline than space available. A second priority system will be implemented in the event this happens. If we do not receive a form from you on or before the November date, your child will not be able to participate in the SES for the first term this year. A notice will be sent home with your child once the application is submitted. This will serve to let you know the Title I office has received your application. If we are unable to serve your child at this time, his/her name will be placed on a waiting list. There will be a second term of sessions next semester. Those students on the waiting list will have priority over new applications.

Transportation to and from SES is the responsibility of the parent.

We will notify you early in November to inform you whether or not your application has been approved for SES services. Please remember that approval is based on funds available and the number of applications we receive.

If you have any more questions about the SES program, please call Ann Huntley, Title I Coordinator, Chesterfield County School District, 843-623-5515.

**Chesterfield County School District  
Enrollment for Supplemental Educational Services (SES)  
2009-2010 School Year**

**Directions:**

1. Complete all of the information below including the three (3) providers of your tutoring choice.
2. A parent/guardian must sign the form.
3. Send the signed form to Chesterfield County School District by **4:00 p.m. November 13, 2009\*** in one of the following ways: (**\*Priority will be given to those received by October 22.**)
  - a. fax to 843-623-3434
  - b. mail to Title I Office, 401 West Blvd., Chesterfield, SC 29709 Attention: Ann Huntley
  - c. return to your child's school office

Child's Name: \_\_\_\_\_ Grade: \_\_\_\_\_

School: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Does your child have health problems? Yes No  
If yes, please specify. \_\_\_\_\_

Supplemental Service Selections (Must complete three choices to be considered for SES):

1<sup>st</sup> Choice \_\_\_\_\_

2<sup>nd</sup> Choice \_\_\_\_\_

3<sup>rd</sup> Choice \_\_\_\_\_

Parent Guardian \_\_\_\_\_  
First Name Last Name Relationship

\_\_\_\_\_ Home Phone Work Phone Alt/Cell Phone

I understand that if my child is selected to receive SES that I must sign a contract with the school district and the provider before SES may begin. This contract will include instructional goals for my child and allows the school district to pay the provider for SES if my child is to be served. I also understand that I will be required to provide transportation for my child.

Chesterfield County School District will give the tutoring service provider your child's academic records, most recent PACT and MAP results, and sections of your child's Individualized Education Plan (IEP) if he/she has one. These will be used to prepare a Student Learning Plan (SLP) for your child. Your signature below permits Chesterfield County School District to release this information.

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_